

Personal Information				
Last	First	National Insurance number	Date of Birth Marriage Status	Email
Street Address		City	Postcode	Home Phone Mobile
Are you free to remain and take up employment in the UK with no current immigration restrictions?		Driving License- if relevant to post applied for. Do you hold a full, clean driving license valid in the UK?		How would you prefer us to contact you in business hours?
Have you been convicted of any criminal offences? If yes, please give details:				
Position Applying for:			How did you hear about this position?	
Expected Salary			Date available for interview and to start work:	
Education (continue on a separate sheet if necessary)				
	Name/Location	Qualification	Subjects/Title	Grade/Classification
College/University				
Secondary School				
Other				
List any applicable special skills, training or proficiencies				

Data Protection

This information is used in the selection and recruitment of new employees and will be stored in a private and secure location. By ticking the box to the right you are giving consent for M.V. Kelly to store and process your personal details as the company sees fit for the purpose of recruitment, in accordance with current Data Protection Legislation. Your information will be held for 6 months if unsuccessful. You have the right to withdraw consent at any time by emailing recruitment@mvkelly.co.uk.

Tick Box
to give
consent

Disclaimer - By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.

Signature

Date

NB. Candidate's selected for interview will normally be notified within three weeks of the closing date. Unfortunately applicants who do not hear from M.V. Kelly Ltd must conclude that their application has been unsuccessful on this occasion. Thank you for your interest in this post. If you would like to know if we have received your application form please enclose a stamped addressed post card.

M.V. Kelly Ltd treats any personal information that you provide to us or we obtain from you, in accordance with the requirements of the Data Protection Act 1998.

If you are returning this form by email, you will be asked to sign your application at interview

Returning this Form

Please return the completed form FAO Recruitment to the head office address at the top of this form. To return the form by email sent to recruitment@mvkelly.co.uk. For any recruitment queries please call 0121 708 5049.